

**NorthLake Park Community School  
School Advisory Council meeting  
November 14<sup>th</sup>, 2023 NorthLake Park Media Center**

**Attendance:**

**Janice Abrew-Coriano  
Emily Archie  
Janet Caballero  
Daniela Carter  
Lisa Dubik-Epstein  
Jackie Fachtmann  
Amanda Francis  
Stephanie Houde  
Kristi Madovoy**

**Ishu Martínez  
Jaclyn Miller  
Elia Miski  
Saadia Rehman  
Lisa Spector  
Erin Stawarz  
Jason Johnson**

**Call to Order:**

A meeting of the NorthLake Park Community School Advisory Council was held on November 14<sup>th</sup>, 2023. Janice Abrew-Coriano called the meeting to order at 8:05 a.m. Amanda Francis will record minutes for this meeting.

**Approval of Previous Minutes:**

Minutes were provided from the October 10, 2023 meeting. The October minutes were reviewed. A motion was made to approve the October SAC minutes, it was seconded and the minutes were approved. Attendance was taken and we established a quorum. A motion was made to excuse Viancca Williams, Julie Roman and Bevin Jacobson, it was seconded and the absences were excused. Janice Abrew-Coriano asked for a motion to approve the agenda, a motion was made and the agenda for this meeting was approved.

**Principal's Report (Announcements/HR & Budget Updates):**

Our budget hasn't changed since the last SAC meeting. In Fund 145, the School Improvement Fund, there is \$54.27. This fund is funded by money from the state. In Fund 211, the School recognition fund, there is \$32,451.24. Fund 211 can only be used for teacher bonuses, equipment and material. In Fund 150, the teacher debit card fund, there is \$1,770.69. This fund can be used for trainings.

At the October meeting SAC had approved money for Rock your school. After meeting with the bookkeeper, we are unable to provide funds for this school year. We can only provide funds to approved vendors and not reimbursements. A motion was made for SAC to provide \$500 for the Rock your school committee to use for the 24-25 school year, it was second and the motion was passed. SAC approved \$500 from Fund 211 for the Rock your school committee to use for the 24-25 school year. It was recommended that the committee lead meet with Terri Barger, our bookkeeper to get the list of approved vendors.

Mrs. Archie asked SAC for \$3,795 to renew our BrainPOP subscription. Mrs. Francis explained that BrainPOP is a site that has numerous online videos, games and questions that teachers use for many different subject areas. A motion was made for SAC to use \$3,793 out of Fund 211 to renew the school's BrainPOP subscription, it was second and the motion was approved.

Mrs. Archie updated SAC on the upcoming school renovations. They hope to start this summer. The desire is to have complete separation of the YMCA and the school. They hope to install a new HVAC system. The district and the YMCA are working together to fix the playgrounds. It was mentioned that the PTA bought the front playground but now that it needs repairs, the question now is who fixes/maintains it. Mrs. Archie sent a SharePoint link to all the families to voice their suggestions for the school renovation.

**School Improvement Plan (Goal Updates):**

The school has two school improvement plan goals. Janice said she will share the PDF with SAC so they can read the goals and we can discuss at a future meeting how the SAC committee can support this plan.

**Old Business:****New Business:**

Officer Perez, our school SRO came to speak with SAC. He has been with OPD for 15 years and has been an SRO for 2 years. When he first arrived to NorthLake he sent many emails voicing his concerns for more cameras and safety issues. We now have almost 100 cameras installed at our school.

Janice and Stephanie are going to meet to discuss how to start our SAC committees for this year. SAC has three committees, the Bylaw committee, the Budget committee and the School Improvement plan committee.

**Open Agenda (Non-SAC Members):****Meeting Adjournment:**

Motion: It was motioned to adjourn the meeting at 8:54 a.m. The motion carried unanimously.

**Next Meeting Date, Time, and Location:**

December 12<sup>th</sup> at 8 a.m. in NorthLake Park's Media Center.

**Submitted by:** Amanda Francis, SAC secretary

**Approval date:**

The process for submitting all SAC agendas, sign-in sheets, minutes, and bylaws can be found at <http://ims.ocps.net/RAG/SPP/Pages/SIP.aspx>.

According to [Florida State Statute 1001.452](#), SAC members shall:

1. Perform functions prescribed by regulations of the district school board, but not have any powers and duties reserved by law to the school board
2. Assist in the preparation, implementation, and evaluation of the school improvement plan
3. Assist principal in preparation of school's annual budget and plan
4. Identify the appropriate use of school improvement dollars for implementing the approved school improvement plan, if funds are available from the Florida Department of Education